

# Continuing Education Courses

Concorde Career College offers several continuing education opportunities for persons already working in select healthcare related fields to prepare and sit for specialty certifications.

## Certification for Dental Radiographers

### Course Objective

To prepare the student with sufficient theoretical knowledge to safely operate dental radiography equipment and pass the Florida State Board of Dentistry approved certification examination.

Registration and certification requirements for taking and passing this examination are not controlled by Concorde, but by outside agencies, and are subject to change by the agency without notice. Therefore, Concorde cannot guarantee that graduates will be eligible to take this exam, at all or at any specific time, regardless of their eligibility status upon enrollment.

### Course Descriptions

The course of study involves the fundamentals of Dental Radiography, safety, intraoral radiography basics, the bisecting technique, the paralleling technique, extraoral radiography, traditional FMX mounting, Rinn assembly, positioning, and sensor exposure.

### Satisfactory Academic Progress Policy

Participants are required to pass clinical or written examination(s), which adequately test competency in each subject area. Participants must obtain an average score of at least 75 percent out of a possible 100 percent on each exam.

Total Weeks: 2

Total Clock Hours: 8

Theory Hours: 3

Lab Hours: 5

A certificate is issued upon successful completion of the course.

This program has been approved by the Florida Department of Health. It is not licensed by the Florida Department of Education, Commission for Independent Education or approved by the Accrediting Commission of Career Schools and Colleges (ACCSC). This program is a continuing education program for Dental Assistant personnel.

### Admission Requirements

Applicants must provide documentation showing at least three months of continuous experience assisting in radiology under the direct supervision of a licensed Dentist. This training must have occurred within the previous 12 months. Applicants must be currently working for a Dentist and provide proper documentation that establishes their current position.

# Expanded Duties for Dental Auxiliary Personnel

## Course Objective

To prepare students with sufficient theoretical knowledge and specialized skills to enable them to perform additional functions in assisting the Dentist.

## Course Descriptions

The course of study involves dental charting, coronal polishing, taking alginate impressions, pouring and trimming study models, applying pit and fissure sealants, applying topical fluorides, applying liners and bases, suture removal, removal of excess dental cement, fabricating temporary crowns and placing and removing dental dams, matrix bands, retraction cords, temporary restorations and periodontal dressings.

## Satisfactory Academic Progress Policy

Participants are required to pass clinical or written examinations that adequately test competency in each subject. Participants must obtain an average score of at least 75 percent out of a possible score of 100 percent on each exam.

Total Weeks: 2

Total Clock Hours: 32

Theory Hours: 14

Lab Hours: 18

A certificate is issued upon successful completion of the course.

This program has been approved by the Florida Department of Health. It is not licensed by the Florida Department of Education, Commission for Independent Education or approved by the Accrediting Commission of Career Schools and Colleges (ACCSC). This program is a continuing education program for Dental Assistant personnel.

## Admission Requirements

Applicants must submit documentation showing completion of one year of experience as a Dental Assistant under the direct supervision of a licensed Dentist. Applicants must be currently working for a Dentist and have documentation that establishes their current position. Applicants may substitute the one year of experience required by submitting proper documentation showing completion of an accredited Dental Assisting program.

## EKG Technician Certification Exam Prep

Certificate of Completion

90 Days to Complete

This fully online continuing education course is designed to prepare students already working in a phlebotomy-related field to sit for the national EKG Technician Certification (ETC) exam given through the American Medical Certification Association (AMCA).

The cost of the AMCA exam is included in the price of the course. Please note that AMCA requires that an applicant has completed a training program, related to the exam you are applying, for within one year of passing the exam or have a minimum of one-year full-time work experience directly related to the credential. Work experience must be

immediately preceding the date of application and be currently working in that field. Documentation with employer verification is required and will be verified by the AMCA. Further information on AMCA certification can be found on their website at: <https://www.amcaexams.com/exam-candidates/certification-exam/ekg-technician-certification/>.

In addition to AMCA, national certification is available through several other agencies. Each agency has unique eligibility requirements to qualify to sit for these examinations. While this course will prepare you to sit for other exams as well, it is the student's responsibility to determine if they qualify experientially for any desired exam prior to enrolling in any continuing education course.

## Pharmacy Technician – IV/Sterile Compounding / Non-Sterile Compounding

### IV/Sterile Compounding Certification Course

Certificate of Completion

40 Contact Hours

This continuing education course is designed to train current pharmacy technicians on sterile compounding procedures using aseptic techniques and is designed to meet all applicable State Board of Pharmacy training requirements for pharmacy technicians. Students must complete 20 hours of online instructional modules prior to attending an additional 20 hours of lab practice and skills validation at the campus.

This course is approved by the Accreditation Council for Pharmacy Education (ACPE). Upon successful completion of this course, the sterile products candidate will be eligible to take the National Pharmacy Technician Association (NPTA) National IV/Sterile Products Certification exam. This exam is given as the final exam in the course. No academic credit is awarded for this course.

### Non-Sterile Compounding Certification Course Compounding Certification Course

Certificate of Completion

40 Contact Hours

This continuing education course is designed to train current pharmacy technicians on extemporaneous compounding needed for employment in a compounding pharmacy, veterinary pharmacy, or independent facilities where compounded medications is dispensed. Students must complete 20 hours of online instructional modules prior to attending an additional 20 hours of lab practice and skills validation at the campus.

The course is approved by the Accreditation Council for Pharmacy Education (ACPE). Upon successful completion of this course, the candidate will be eligible to take the National Pharmacy Technician Association (NPTA) National Compounding Certification exam administered by the National Pharmacy Technician Association (NPTA). This exam is given as the final exam in the course. No academic credit is awarded for this course.

## Admissions Requirements

To be admitted into either course, prospective students must be either a graduate from a pharmacy technician educational program or be currently employed as a pharmacy technician. No other entrance requirements or examinations are required. **Florida residents:** Must be a Registered Pharmacy Technician in the State of Florida with an active license, pharmacy student, or a Registered Pharmacist with a NABP number prior to taking either course.

# Phlebotomy Technician Certification Exam Prep

Certificate of Completion

90 Days to Complete

This fully online continuing education course is designed to prepare students already working in a phlebotomy-related field to sit for the national Phlebotomy Technician Certification (PTC) exam given through the American Medical Certification Association (AMCA).

The cost of the AMCA exam is included in the price of the course. Please note that AMCA requires that an applicant has completed a training program, related to the exam you are applying, for within one year of passing the exam or have a minimum of one-year full-time work experience directly related to the credential. Work experience must be immediately preceding the date of application and be currently working in that field. Documentation with employer verification is required and will be verified by the AMCA. Further information on AMCA certification can be found on their website at: <https://www.amcaexams.com/exam-candidates/certification-exam/phlebotomy-technician-certification/>

In addition to AMCA, national certification is available through several other agencies. Each agency has unique eligibility requirements to qualify to sit for these examinations. While this course will prepare you to sit for other exams as well, it is the student's responsibility to determine if they qualify experientially for any desired exam prior to enrolling in any continuing education course.

# Sterile Processing Technician Certification Exam Prep

Certificate of Completion

90 Days to Complete

This fully online continuing education course is designed to prepare students already working in Sterile Processing field to sit for the national Certified Registered Central Service Technician (CRCST) exam given through the Healthcare Sterile Processing Association (HSPA).

In addition to successfully completing the CRCST exam:

- Full CRCST Certification - requires candidates to provide documentation of 400 hours of hands-on experience during the previous five years, preceding the application.
- Provisional Certification - candidates may take the exam prior to achieving 400 hours of hands-on training to receive Provisional Certification. Provisionally Certified candidates may then provide documentation of 400 hours of hands-on experience within six months of passing the certification exam to move to Full Certification.

Further information on CRCST certification can be found on their website at:

<https://myhspa.org/certification/get-certified/crcst-application.html>